

EXECUTIVE SECRETARIAT

Routing Slip

*Memo
Chen*

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		✓		
2	DDCI		✓		
3	EXDIR		✓		
4	D/ICS				
5	DDI				
6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA	✓			
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
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SUSPENSE _____ Date _____

Remarks:

D/ Executive Secretary
1/19/83
 Date


Executive Registry
83-0361

19 January 1983

MEMORANDUM FOR: Director, Office of External Affairs
FROM: Director of Central Intelligence
SUBJECT: Leaks

In implementing the President's instructions last week designed to do with leaks, the "line of the day" and complementary guidelines are to go out each morning. Each agency is to get over to the White House communications office a summary of anything he knows which would be likely to come up in press briefings.

Get in touch with Gergen's office and get wired into this. For a little while now the NSC has been sending out daily guidelines to Defense and State. Have we been getting these? If we aren't, we should.


William J. Casey

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